

Data protection information for applicants of

ESMT European School of Management and Technology GmbH (Art. 13, 14 GDPR)

The following points will inform you about the processing of your personal data by the ESMT European School of Management and Technology GmbH and in this context the rights you are entitled to.

1. Controller	ESMT European School of Management and Technology GmbH Schlossplatz 1 10178 Berlin Tel.: +49 (0) 30 21231-0 Email: info@esmt.org
2. Data protection officer	Oliver Goldstein PwC Cyber Security Services GmbH Kapelle-Ufer 4, 10117 Berlin Email: ogoldstein@pwc-cybersecurity.com
3. Purpose and lawfulness of processing	<ol style="list-style-type: none">1. The purpose of the processing:<ul style="list-style-type: none">○ Communication with the applicants○ Processing of application documents and employment contract procedures2. Personal data of applicants will be processed, for example: application documents such as curriculum vitae, private contact data, details of personal circumstances, nationality, photo, certificates, letter of motivation, letter of reference.3. Legal basis of the processing is:<ul style="list-style-type: none">○ Art. 6 Abs. 1 a), b) and f) GDPR○ § 26 BDSG
4. Recipients/Categories of recipients	Human Resources department; superiors and employees of the departments involved in the application process for the position to be filled. External service providers are partly used as processors to support the personnel administration.
5. Duration of data storage	The duration of data storage is: <ul style="list-style-type: none">• 6 months after the selection process is completed; max. 18 months if consent is given to keep the documents in the applicant pool.

6. Rights of persons concerned (data subjects)

As the person concerned (data subject), you can claim the following rights:

- Right of access by the data subject, Art. 15 GDPR
- Right to rectification, Art. 16 GDPR
- Right to erasure ('right to be forgotten'), Art. 17 GDPR
- Right to restriction of processing, Art. 18 GDPR
- Right to data portability, Art. 20 GDPR
- Right to lodge a complaint with a supervisory authority, Art. 77 GDPR.

Complaints relating to data protection may be lodged with the supervisory authorities. Competent authority is:

Berliner Beauftragte für Datenschutz und Informationsfreiheit
Friedrichstr. 219
10969 Berlin
Tel.: +49 (0) 30 13889-0
Fax: +49 (0) 30 2155050
Email: mailbox@datenschutz-berlin.de